

**“13<sup>th</sup> international Conference on Distributed Computing and Networking”  
“ICDCN 2012”**

**The Hong Kong Polytechnic University – Department of Computing  
January 3 - 6, 2012**

(Reservation Deadline : **November 25, 2011**)

To: Regal Kowloon Hotel – Ms. Eunice Tang, Assistant Sales Manager - MICE  
71 Mody Road, Tsimshatsui,, Kowloon , Hong Kong

Direct Telephone : (852) 2313 8637 Direct Fax: (852) 2311 8900

Email: [rkh.mice@regalhotel.com](mailto:rkh.mice@regalhotel.com)

Please make the following reservation by completing required information at below:

<b>Guest Details:</b>	Guest Name (1): Guest Name (2): Telephone: _____ Email: _____		
<b>Arrival Date:</b>	_____	<b>Arrival Flight/Time:</b>	_____
<b>Departure Date:</b>	_____	<b>Departure Flight/Time:</b>	_____
<b>Room Type And Daily Rate</b> <i>(please indicate number of rooms requested)</i>	_____ Regal Club Room at HK\$1,400* (Include club floor privileges)		
	King size bed <input type="checkbox"/>	Twin beds <input type="checkbox"/>	
	* The above rates are subject to 10% service charge and government tax (if applicable) per room per night * Confirmation of king size bed and non-smoking floor are subject to hotel availability		
<b>*Privileges for Regal Club Room:</b>	Complimentary daily Continental breakfast , daily newspaper, evening cocktail, Free local calls and “home direct” access calls; Free long-distance call service charge; Free outgoing local fax service, In-room Broadband Internet Access, mineral water in room; In-room coffee / tea making facilities; 30% discount on in-room laundry service, dry cleaning service, Business Centre services; 30% discount for F&B consumption in all restaurants and bars include mini-bar.		
<b>Guaranteed Arrival :</b>	Credit Card Type / Number:	_____	
	Credit Card Holder Name:	_____	
	Expiry Date:	_____	
<b><i>Reservations cannot be processed without the above information.</i></b>			
<b>Payment Method:</b>	All expenses are on guest own account and will be settled by their credit card / cash upon departure		
<b>Cancellation:</b>	In case of no-show, date amendment or cancellation notification made less than 72 hours prior to arrival, the first night’s room charge will be borne by the above credit card holder		
<b>Arrival Transfer:</b> <i>(please ✓ when appropriate)</i>	<b><i>*Please contact our Airport Representative at Arrival Hall B, counter B02 for transfer service.</i></b> Shuttle Bus (Complimentary on schedule basis) <input type="checkbox"/> per person Limousine HK\$650.00 (single trip) <input type="checkbox"/> HK\$1,300 (round trip) <input type="checkbox"/> per car <i>HK\$200 surcharge will be applied for midnight (0:00-6:00) service</i>		
<b>Deadline</b>	Confirmation is subject to room availability. Please complete the above reservation form and return to Sales & Marketing Department – Ms. Eunice Tang <u>on or before 25 November, 2011</u>		
<b>Hotel address</b> Regal Kowloon Hotel 71 Mody Road, Kowloon Hong Kong Tel: (852) 2722 1818 Fax: (852) 2369 6950		<u>For office use only</u>	